

**From:** [Vankeerbergen, Bernadette](#)  
**To:** [Peterson Bradley](#)  
**Cc:** [Vaessin, Harald](#); [Hadad, Christopher](#)  
**Subject:** Astronomy 1101  
**Date:** Thursday, October 10, 2013 11:46:25 AM  
**Attachments:** [Example Assessment Plan \(2\).doc](#)

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Dear Brad,

On Monday, October 7, the ASC NMS Panel reviewed a new course proposal for Astronomy 1101 (with GE Natural Science—Physical Science). The Panel did not take a vote on the proposal but would like the following points to be addressed first:

- Syllabus:
  - o Goals of GE category: add on p. 1 of syllabus.
  - o Provide weekly topical outline of course meetings, including topics to be covered, readings, and homework.
  - o Provide specifics about labs: schedule of all lab activities, topics, how many hrs/week for lab vs. lecture and how many credit hours. (See p. 17 of Operations Manual for lab credit hrs:  
[https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC\\_CurrAssess\\_Operations\\_Manual.pdf](https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC_CurrAssess_Operations_Manual.pdf)  
) What hands-on data gathering and analysis occurs in lab?
  - o P. 3 Clarify point that no make-up final will be offered. Indeed, this statement is immediately followed by explanation that one can take a make-up the next semester.
- Request to unit to provide rationale for BS status based on instructions in handbook (p. 43).
- GE assessment plan: should be more directly linked to the four GE expected learning outcomes and should not be limited to lab only (should cover whole course).
- GE rationale too needs to be more clearly linked to the four GE expected learning outcomes.
- Form in curriculum.osu.edu:
  - o Since it is 1000-level course, is this really *intended for* Juniors and Seniors?
  - o This course is very likely not “off-campus.” If it is, request to explain.

I am attaching the first couple pages of a sample assessment plan for GE Physical Science. It clearly show what is meant by assessing the expected learning outcomes of a particular GE category in a specific course. The appendices would contain the specifics.

I will return the course in a minute via curriculum.osu.edu to enable the department to make the necessary changes.

Should your department have any questions about this feedback, please do not hesitate to contact us.

Best,  
Bernadette

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